

# TLT Play Proposal Form



## CONTACT INFO

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Phone Number: (H) \_\_\_\_\_

(C) \_\_\_\_\_

Email address: \_\_\_\_\_

## THE PLAY

Name of Play: \_\_\_\_\_

Playwright: \_\_\_\_\_ Date first performed: \_\_\_\_\_

Type of Play (Comedy, Drama, Mystery, etc.): \_\_\_\_\_

Number of Characters: \_\_\_\_\_ Men; \_\_\_\_\_ Women;

Is this a seasonal production? \_\_\_\_\_ If yes: -Pantomime, -Dinner Theatre,

Plot summary:

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## PREFERRED PERFORMANCE DATES

*Indicate what dates/how many weekends you want your show to run.*

Option 1: 2015/16 Season (January – September available)

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Option 2: 2016/17 Season (October – September available)

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Location of Performances: \_\_\_\_\_

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## SPECIAL NOTES

*Indicate Set and Technical considerations, special activities, changes to a standard format (Dinner Theatre, for example), special considerations (live animals, explosives, etc)). Attach separate sheet if required.*

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## ANTICIPATED TIMELINE

         **weeks:** Auditions  
         **weeks:** Rehearsals  
         **weeks:** Show run

## PRODUCTION CREW

*Positions that you have already filled. Please write name of person taking that role. Some positions are required before a proposal can be approved and the proponent can move forward to produce their play.*

Producer (required): \_\_\_\_\_

Director (required): \_\_\_\_\_

Stage Manager (recommended): \_\_\_\_\_

ASM(s) (recommended): \_\_\_\_\_

Set Designer/Consultant: \_\_\_\_\_

Costumer: \_\_\_\_\_

Make-up: \_\_\_\_\_

Set-Builder (recommended): \_\_\_\_\_

Lighting designer: \_\_\_\_\_

Sound designer: \_\_\_\_\_

Lighting operator: \_\_\_\_\_

Sound operator: \_\_\_\_\_

## OTHER INFORMATION

***Include** past theatrical experience. If new, do you have a buddy director? Artistic Vision.) Attach separate sheet if required.*

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## BUDGET

Revenues		Expenses	
Ticket Sales		Hall Rental	
# of tickets		Costumes	
Price per ticket		Scripts	
Total Revenue		Performance rights	
		Posters	
Donations		Programs	
Program Ads		Other advertising	
		Set materials	
		Props	
		Food	
		Rehearsal hall rental	
TOTAL REVENUE		TOTAL EXPENSES	

Thank you for filling out this form. This form is provided to help you understand what that the Terrace Little Theatre executive considers when we look at a play for production under our banner. We may return your proposal with suggestions, or requests for more information, before we make a final decision.